



# JUNIOR ACCOUNTANT

---

Tap & Barrel Restaurants is looking for a motivated and organized Junior Accountant to join our Head Office team.

We are seeking someone with an entrepreneurial spirit and a passion for hospitality. A successful candidate will play a key part in helping the operators understand what we do best – numbers! Reporting to the Accounting Manager, you will be an integral part of the accounting department. We are a tight-knit and growing organization that believes people who really care do it better.

## Who We Are

Daniel Frankel opened the first Tap & Barrel in July 2012 as the anchor tenant in Vancouver's Olympic Village. Tap & Barrel is heavily focused on a sustainable beverage program, exclusively serving local independent craft beer and premium BC wines on tap, along with a strong emphasis on artisanal food producers from around the province. Tap & Barrel is immensely proud to support local Canadian artists with an important fine art collection. Driven by passion, this Vancouver Company has grown to seven locations, which includes TAPshack, its newest BREWHALL brewery and beerhall concept, and Bridges Restaurant.

## Key Responsibilities

- Review accounts payable batches and invoices
- Assist with bank, credit card, and other reconciliations as required
- Process bi-weekly payroll and issue ROE's
- GST, PST and Payroll tax filings
- Period end journal entries
- Communication with restaurant office manager and operations team
- Special projects and ad hoc tasks as they arise

## Skills & Qualifications

- Minimum 2 years accounting experience or equivalent
- Bachelor Degree in Business or Accounting preferred
- Working towards CPA designation
- Restaurant accounting experience is an asset, but not required

Candidates who meet the above requirements are encouraged to send a cover letter and resume to [careers@tapandbarrel.com](mailto:careers@tapandbarrel.com)

**Tap & Barrel** •  
tapandbarrel.com | @tapandbarrel